

# PROPOSED NAME

• Please list at least three (3) alternatives, in order of preference.

• The company name must end in the word "Limited", "Unlimited" or "Public Limited Company" or their abbreviations.		
1.		
2.		
3.		
PURPOSE OF THE COMPANY		
Please provide a detailed description of the principal objects and activities of the proposed company. The term "trading" and "investments activities" are not sufficient.		
Please provide the geographical location of the proposed company's actual operations and day to day running of the company.		
COMPANY TYPE		
Please choose one of the types listed below.		
☐ Private company limited by shares		
Private company limited by guarantee		
Public limited company		
Private unlimited company		
REGISTERED OFFICE		
The registered office must be located within either England and Wales or Scotland.		
• If an alternative address is provided, please note that PO Box numbers only are not acceptable.		
Please choose one of the following.		
☐ Provided by Trident Company Services (UK) Limited		
Other (please give the details below)		



Trident Company Services (UK) Limited can assist with accounting services. Please advise if you require the following:  Bookkeeping	ACCOUNTING SERVICES FOR UK C	OMPANIES	
Preparation of Annual Financial Statements	Trident Company Services (UK) Limited can assist		Please advise if you requir
Preparation of Corporate Tax Return Preparation of VAT returns (where applicable)  SOURCE OF FUNDS Please provide full details of the source of the funds being used to capitalise the proposed company. (We may seek documentary confirmation of the source of the initial and subsequent funds and we reserve the right to request the provision of such.)  DIRECTORS  • A minimum of one natural person is required. • The minimum age of individual directors is 16 years old. • The mane and residential address of the directors will be held on public record unless a service address is provided.  INDIVIDUAL DIRECTOR APPOINTMENT INFORMATION Individual Director #1  Title  Forenames  Sumames  Previous Forenames  Residential Address Phone  Email  Date of Birth  Nationality  Business Occupation  Mother's Maiden Name*  Father's First Name*	Bookkeeping		☐ Yes ☐ No
Preparation of VAT returns (where applicable)	Preparation of Annual Financial Statements		☐ Yes ☐ No
Please provide full details of the source of the funds being used to capitalise the proposed company. (We may seek documentary confirmation of the source of the initial and subsequent funds and we reserve the right to request the provision of such.)  DIRECTORS  • A minimum of one natural person is required. • The minimum age of individual directors is 16 years old. • The name and residential address of the directors will be held on public record unless a service address is provided.  INDIVIDUAL DIRECTOR APPOINTMENT INFORMATION Individual Director #1 Title Forenames Surnames Previous Forenames Residential Address Phone Email Date of Birth Nationality Business Occupation Mother's Maiden Name* Father's First Name*	Preparation of Corporate Tax Return		☐ Yes ☐ No
Please provide full details of the source of the funds being used to capitalise the proposed company. (We may seek documentary confirmation of the source of the initial and subsequent funds and we reserve the right to request the provision of such.)  DIRECTORS  • A minimum of one natural person is required. • The minimum age of individual directors is 16 years old. • The name and residential address of the directors will be held on public record unless a service address is provided.  INDIVIDUAL DIRECTOR APPOINTMENT INFORMATION Individual Director #1  Title  Forenames  Surnames  Previous Forenames  Residential Address  Phone  Email  Date of Birth  Nationality  Business Occupation  Mother's Maiden Name*  Father's First Name*	Preparation of VAT returns (where applicable)		☐ Yes ☐ No
documentary confirmation of the source of the initial and subsequent funds and we reserve the right to request the provision of such.)  DIRECTORS  • A minimum of one natural person is required. • The minimum age of individual directors is 16 years old. • The name and residential address of the directors will be held on public record unless a service address is provided.  INDIVIDUAL DIRECTOR APPOINTMENT INFORMATION Individual Director #1  Title  Forenames  Surnames  Previous Forenames  Residential Address  Phone  Email  Date of Birth  Nationality  Business Occupation  Mother's Maiden Name*  Father's First Name*	SOURCE OF FUNDS		
<ul> <li>A minimum of one natural person is required.</li> <li>The minimum age of individual directors is 16 years old.</li> <li>The name and residential address of the directors will be held on public record unless a service address is provided.</li> <li>INDIVIDUAL DIRECTOR APPOINTMENT INFORMATION</li> <li>Individual Director #1</li> <li>Title</li> <li>Forenames</li> <li>Surnames</li> <li>Previous Forenames</li> <li>Residential Address</li> <li>Phone</li> <li>Email</li> <li>Date of Birth</li> <li>Nationality</li> <li>Business Occupation</li> <li>Mother's Maiden Name*</li> <li>Father's First Name*</li> </ul>	documentary confirmation of the source of the initial		
Individual Director #1  Title  Forenames  Surnames  Previous Forenames  Residential Address  Phone  Email  Date of Birth  Nationality  Business Occupation  Mother's Maiden Name*  Father's First Name*	<ul> <li>A minimum of one natural person is required.</li> <li>The minimum age of individual directors is 16 yea</li> <li>The name and residential address of the directors of t</li></ul>		unless a service address
Title Forenames  Surnames  Previous Forenames  Residential Address  Phone  Email  Date of Birth  Nationality  Business Occupation  Mother's Maiden Name*  Father's First Name*	INDIVIDUAL DIRECTOR APPOINTMENT IN	NFORMATION	
Forenames  Surnames  Previous Forenames  Residential Address  Phone  Email  Date of Birth  Nationality  Business Occupation  Mother's Maiden Name*  Father's First Name*	Individual Director #1		
Surnames  Previous Forenames  Residential Address  Phone  Email  Date of Birth  Nationality  Business Occupation  Mother's Maiden Name*  Father's First Name*	Title		
Previous Forenames  Residential Address  Phone  Email  Date of Birth  Nationality  Business Occupation  Mother's Maiden Name*  Previous Surnames  Email  Father's First Name*	Forenames		
Residential Address  Phone Email  Date of Birth Nationality  Business Occupation  Mother's Maiden Name* Father's First Name*	Surnames		
Phone Email  Date of Birth Nationality  Business Occupation  Mother's Maiden Name* Father's First Name*	Previous Forenames	Previous Surnames	
Date of Birth Nationality  Business Occupation  Mother's Maiden Name* Father's First Name*	Residential Address		
Business Occupation  Mother's Maiden Name*  Father's First Name*	Phone	Email	
Business Occupation  Mother's Maiden Name*  Father's First Name*	Date of Birth	Nationality	
Mother's Maiden Name* Father's First Name*	Business Occupation		
Town of Birth*	'	Father's First Name*	
	Town of Birth*		

Director's Service Address

☐ Same as residential address

Director's Consent to Act

☐ Other address

☐ Same as registered office address (charged at GB£250 per year)

□ Provided

 $<sup>^{\</sup>ast}$  Information required for electronic filing of the company (see Guidance Notes).



**Individual Director #2** 

Director's Consent to Act

# INCORPORATION FORM

Title	
Forenames	
Surnames	
Previous Forenames	Previous Surnames
Residential Address	
Phone	Email
Date of Birth	Nationality
Business Occupation	
Mother's Maiden Name*	Father's First Name*
Town of Birth*	
Director's Service Address	
☐ Same as residential address	☐ Same as registered office address (charged at GB£250 per year
☐ Other address	

□ Provided

Please use a separate page for the details of any additional individual directors.

<sup>\*</sup> Information required for electronic filing of the company (see Guidance Notes).



## CORPORATE DIRECTOR APPOINTMENT INFORMATION

<b>Corporate Director #1</b>		
Name of Corporate Body		
Registered or Principal Office Address		
Country of Incorporation	Incorporation Number	
Legal Form of the Corporate Body		
Governing Law		
Name of an Authorised Signatory		
Mother's Maiden Name*	Father's First Name*	
Town of Birth*		
Corporate Director's Consent to Act	□ Provided	
Corporate Director #2		
Name of Corporate Body		
Registered or Principal Office Address		
Country of Incorporation	Incorporation Number	
Legal Form of the Corporate Body		
Governing Law		
Name of an Authorised Signatory		
Mother's Maiden Name*	Father's First Name*	
Town of Birth*		
Corporate Director's Consent to Act	☐ Provided	

Please use a separate page for the details of any additional corporate directors.

 $<sup>^{\</sup>ast}$  Information required for electronic filing of the company (see Guidance Notes).



SECRETARY	
	s (UK) Limited. ecretary to companies that wish us to provide Registered Office ng with statutory filings unless otherwise agreed in writing.
☐ Other (Please provide all the details requeste	ed below.)
INDIVIDUAL SECRETARY APPOINTME	NT INFORMATION
Individual Secretary	
Title	
Forenames	
Surnames	
Previous Forenames	Previous Surnames
Residential Address	
Phone	Email
Date of Birth	Nationality
Mother's Maiden Name*	Father's First Name*
Town of Birth*	
Secretary's Service Address	
	☐ Same as registered office address (charged at GB£250 per year)
☐ Other address	
Secretary's Consent to Act	☐ Provided
CORPORATE SECRETARY APPOINTMEN	NT INFORMATION
Name of Corporate Body	
Registered or Principal Office Address	
Country of Incorporation	Incorporation Number
Legal Form of the Corporate Body	
Governing Law	
Name of an Authorised Signatory (for corporations onl	(y)
Mother's Maiden Name*	Father's First Name*
Town of Birth*	
Corporate Secretary's Consent to Act	☐ Provided

 $<sup>\ ^*</sup>$  Information required for electronic filing of the company (see Guidance Notes).



### SHAREHOLDERS

A minimum of one shareholder is required.

- Registered Shares
  - Shareholders may be individual or corporate.
  - Please attach a separate page if there is not enough space below to indicate your requirements.

# INDIVIDUAL SHAREHOLDER APPOINTMENT INFORMATION

## **Share Certificate #1**

Amount (if any) Unpaid

Title		
Forenames		
Surnames		
Address		
Date of Birth	Nationality	
Mother's Maiden Name*	Father's First Name*	
Town of Birth*		
Class of Shares	Number of Shares	
Currency of Shares	Nominal Value of Each Share	
Amount (if any) Unpaid	Amount Paid	
Share Certificate #2		
Title		
Forenames		
Surnames		
Address		
Date of Birth	Nationality	
Mother's Maiden Name*	Father's First Name*	
Town of Birth*		
Class of Shares	Number of Shares	
Currency of Shares	Nominal Value of Each Share	

Amount Paid

 $<sup>{\</sup>it * Information required for electronic filing of the company (see Guidance Notes)}.$ 



**Share Certificate #1** 

# INCORPORATION FORM

## CORPORATE SHAREHOLDER APPOINTMENT INFORMATION

Name of Corporate Body	
Address	
Country of Incorporation	Incorporation Number
Name of Authorised Signatory	
Mother's Maiden Name*	Father's First Name*
Town of Birth*	
Class of Shares	Number of Shares
Currency of Shares	Nominal Value of Each Share
Amount (if any) Unpaid	Amount Paid
Share Certificate #2	
Name of Corporate Body	
Address	
Country of Incorporation	Incorporation Number
Name of Authorised Signatory	
Mother's Maiden Name*	Father's First Name*
Town of Birth*	
Class of Shares	Number of Shares
Currency of Shares	Nominal Value of Each Share
Amount (if any) Unpaid	Amount Paid
BENEFICIAL OWNER	
It is a requirement for us to hold the name and residential a of the Company in the UK. Please complete the details belo	
Name	
Residential Address	
Politically Exposed Persons  Please confirm whether the Beneficial Owner or any immed of the Beneficial Owner is, or at any time has been, a Politic such as government officials, senior politicians, senior execution owned companies and their immediate family members or	cally Exposed Person – utives of state
If yes, please provide details.	

 $<sup>\ ^*</sup>$  Information required for electronic filing of the company (see Guidance Notes).



### PEOPLE WITH SIGNIFICANT CONTROL

- Companies are required to identify the individuals who are their ultimate beneficial owners and
  controllers by maintaining a register of people with significant control ("PSC Register") under Part 21A
  of the Companies Act 2006.
- An individual with significant control will meet at least one of the following five conditions:
  - directly or indirectly hold more than 25% of the nominal share capital; or
  - directly or indirectly control more than 25% of the votes at general meetings; or
  - directly or indirectly be able to control the appointment or removal of a majority of the board; or
  - actually exercise, or have the right to exercise, significant influence or control over the company; or
  - actually exercise or have the right to exercise significant influence or control over any trust or firm (which is not a legal entity) which has significant control (under one of the four conditions above) over the company.
- The PSC Register will be held on public record.

### **PSC Registrable Person #1**

Title			
Forenames			
Surnames			
Usual Residential Addre	SS		
Date of Birth		Nationality	
Service Address			
☐ Same as residentia	l address	☐ Same as registered office a	ddress (charged at GB£250 per year
☐ Other address			
Date on Becoming a	Registrable Person		
Nature of Control Ov	er the Company		
☐ Over 25% ı	up to 50% $\square$ More	n 25% of the nominal share capit re than 50% and less than 75%	☐ 75% or more
☐ 2. Directly or ind☐ Over 25% u	,	nan 25% of the votes at general n re than 50% and less than 75%	0
<ul><li>3. Directly or ind</li></ul>	irectly be able to cont	rol the appointment or removal c	of a majority of the board
4. Actually exercit	ise, or have the right to	o exercise, significant influence o	r control over the company
	legal entity) which ha	exercise significant influence or as significant control (under one o	•



PSC Registrable Person #2	
Title	
Forenames	
Surnames	
Usual Residential Address	
Date of Birth	Nationality
Service Address	
☐ Same as residential address	☐ Same as registered office address (charged at GB£250 per year
☐ Other address	
Date on Becoming a Registrable Perso	on
Nature of Control Over the Company	
1. Directly or indirectly hold more	e than 25% of the nominal share capital $\square$ More than 50% and less than 75% $\square$ 75% or more
·	nore than 25% of the votes at general meetings $\square$ More than 50% and less than 75% $\square$ 75% or more
☐ 3. Directly or indirectly be able to	control the appointment or removal of a majority of the board
<ul> <li>4. Actually exercise, or have the r</li> </ul>	ight to exercise, significant influence or control over the company
•	ght to exercise significant influence or control over any trust or firm ich has significant control (under one of the four conditions above)

Please use a separate page for the details of any additional persons with significant control.



## DUE DILIGENCE INFORMATION

Phone  Note: All Director Shareholder and Beneficial Owner information	Fax
Address	
Organisation	Email
Name	Position
Professional Advice Please provide below the contact details of the profession advice regarding the structure of the proposed company.	
Have any of the directors been declared bankrupt, o  ☐ Yes, if so please provide further details ☐ No	r been disqualified from acting as director?
Have any of the beneficial owners been declared bar  ☐ Yes, if so please provide further details ☐ No	nkrupt?
<ul> <li>Corporate Entities</li> <li>Where a corporate entity acts as a director or shareholder,</li> <li>Copy of the Certificate of Incorporation</li> <li>Copy of the Articles</li> <li>Register of Directors</li> <li>Register of Members</li> </ul>	please provide the following items.
Identity Documents (See Guidance Notes)  Please provide certified copies of passports that include a composition of the passport provided for each director copy of the passport provided for each beneficial own Copy of the passport for each shareholder, if the sharest composition of the passport for each shareholder, if the sharest content is the passport for each shareholder.	er
Proof of Address (See Guidance Notes)  Please provide a proof address (e.g., utility bill, bank stater  □ Proof of address supplied for each director  □ Proof of address supplied for each beneficial owner  □ Proof of address supplied for each shareholder, if the state of the s	
References (See Guidance Notes)  Please provide one original reference, addressed to Trident Cdon, W1B 1DY, United Kingdom. Reference must be from a language of the Reference supplied for each director  ☐ Reference supplied for each beneficial owner	• •

**Note:** All Director, Shareholder and Beneficial Owner information must be received and approved before the appointment of the director, shareholder and secretary will be accepted and the incorporation documents will be dispatched.



Completed by		
Name	Position	
Organisation	Email	
Address		
Phone	Fax	
Signature	Date	

#### **GUIDANCE NOTES**

The following information is required for each director, secretary (if applicable), beneficial owner and shareholder (if shares are held by a nominee).

## **Certified Copy Passport**

Certified copy of passports are required (photo and pages which confirm signature, date and place of birth). Certification must be by a suitable person such as a lawyer or accountant, a director or manager of a regulated credit or financial institution, a notary public, a member of the judiciary, a senior civil servant or a serving police officer.

The certifier should legibly sign the copy document and clearly indicate his capacity or position on it and, in the case of a passport, must state that the photograph bears a true likeness of the individual. Please note all copy documents provided to us should be clearly legible, particularly those documents containing photographs and signatures.

## **Electronic Signature Verification Requirements**

Each director, secretary (if applicable) and shareholder must provide the following information about themselves or authorised signatory (for corporations) when incorporating a company.

- Town of Birth
- Mother's Maiden Name
- Father's First Name

This information will be kept confidential and will not appear in any public record. The first three letters of each name will sent to the Companies House as an electronic signature verifier for each person.



### **Proof of Address**

This requirement may be fulfilled by providing one of the following:

- · a recent utility bill
- a current year local tax authority bill
- a current photocard driving licence (provided it contains the individual's address)
- · a bank, building society or credit union statement or passbook containing current address
- most recent original mortgage statement from a recognised lender

The document provided must reflect the current address of the individual. The document must be no more than three months old. Any copy document must be certified as for a passport.

### Reference

- Two references from professionals who know you in a professional capacity are required (e.g., lawyers, accountants, directors or managers of regulated financial or credit institutions).
- The references should state the name of the referee and the referred's residential address, date of birth and the length of time (not less than one year) that the referee has known the referred.
- References provided should be current, i.e., not older than three months.
- The references should be addressed to Trident Company Services (UK) Limited. References addressed "To Whom it May Concern" are not acceptable.

Please contact any Trident Trust office worldwide for further information. Office contact details are included on the following page.

Trident Company Services (UK) Ltd 54 Portland Place London W1B 1DY, United Kingdom Tel +44-20-7487-0460 Fax +44-20-7487-0461 corpservices@tridenttrust.com

Registered in England and Wales. Registration Number 390449.



#### EUROPE

#### **GUERNSEY**

**Trident Trust Company (Guernsey) Ltd**Tel +44-1481-727571
Fax +44-1481-723162
guernsey@tridenttrust.com

#### ISLE OF MAN

Trident Trust Company (IOM) Ltd Tel +44-1624-646700 Fax +44-1624-620588 iom@tridenttrust.com

#### IERSEY

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Tel +352-26-30-28-48
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luxembourg@tridenttrust.com

#### MALTA

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#### **SWITZERLAND**

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www.integritastrust.com

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Trident Company Services (UK) Ltd Tel +44-20-7487-0460 Fax +44-20-7487-0461 corpservices@tridenttrust.com

#### THE AMERICAS/CARIBBEAN

#### BAHAMAS

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**Integritas Trust Company Ltd** 

Tel +1-242-322-2200 Fax +1-242-322-2030 bahamas@integritastrust.com www.integritastrust.com

### BARBADOS

**Trident Corporate Services** (Barbados) Ltd

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#### **BRITISH VIRGIN ISLANDS**

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#### **CAYMAN ISLANDS**

Trident Trust Company (Cayman) Ltd Tel +1-345-949-0880 Fax +1-345-949-0881 cayman@tridenttrust.com

#### NEVIS

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Fax +1-869-469-0968 nevis@tridenttrust.com

#### PANAMA

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#### **UNITED STATES**

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#### Atlanta

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usa@tridenttrust.com

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**Trident Trust Company** 

Miami

Integritas, Inc Tel +1-305-405-9006 Fax +1-305-416-3143 usa@integritastrust.com www.integritastrust.com

### US VIRGIN ISLANDS

Trident Trust Company (VI) Ltd Tel +1-340-774-7322 Fax +1-340-776-0651 usvi@tridenttrust.com

### ASIA/PACIFIC

### **HONG KONG**

Trident Corporate Services (Asia) Ltd and Trident Trust Company (HK) Ltd Tel +852-2805-2000

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### **NEW ZEALAND**

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#### SINGAPORE

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### MIDDLE EAST/AFRICA

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### MAURITIUS

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### **SEYCHELLES**

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providing confidence through performance

WWW.TRIDENTTRUST.COM